

IMPORTANT! This form provides the engineers and designers with valuable information needed to successfully complete your project. Please carefully fill out this form to the best of your ability. You may need to contact the content creator (Producer/Director/Editor) for specifics about the materials submitted. Not all categories may apply. Omissions and incomplete information may result in additional charges or delays.

CONTACT INFORMATION

DATE: _____ CONTACT NAME: _____ PHONE #: _____ EMAIL: _____

PROJECT NAME: _____

FOR INTERNAL USE ONLY: SO# _____ PM _____

VIDEO SOURCE STANDARD

NTSC display resolution 720 x 480 720 x 486 1920 x 1080 Other _____

PAL display resolution 720 x 576 Other _____

Standards Conversion NTSC to PAL PAL to NTSC

VIDEO SOURCE INFO

of tapes/clips/files/discs _____

Total Running Time (TRT) please use timecode : : : (example: 01:23:25:05 - hours:minutes:seconds:frames)

Tape/File Name/or reel # _____

Setup (black level) 7.5 ire 0 ire

Drop Frame Non-Drop Frame

Original Dub

Color B&W Both

Slates/Black between scenes, clips or segments Yes No

if yes, would you like them removed? Yes No

Language: English Spanish French German Italian Portuguese

Chinese Japanese Korean Other _____

VIDEO SOURCE TYPE

VIDEO MiniDV HDV DVCAM Betacam Digital Betacam (Digi)

Betacam SX VHS SVHS Other _____

DIGITAL FILE QuickTime AVI M2V Other _____

Uncompressed 10bit 8bit Apple ProRes CODEC Animation CODEC Other _____

DVD 5 (single layer) 9 (dual layer)

Progressive Interlaced

FRAME RATE 24P 30 29.97 25 60i Other _____

ASPECT RATIO 4:3 16:9 - (anamorphic letterboxed widescreen)

SCREEN SIZE 720x480 720x486 Other _____

AUDIO

Yes No

if yes 2 Channel 4 Channel

Mono Stereo

PCM DTS AC3 Stereo AC3 5.1 surround

16 32 bit / 48k 96k / wav aiff

*5.1 requires 6 supplied tracks of 16/32 bit 48/96k wav or aiff audio

